

Staff Development Activities

January–June 2010

Course	Available to	Dates
--------	--------------	-------

Orientation

CNAHS Mental Health Services Directorate	CNAHS Mental Health Services Directorate employees	15, 16, 25 February, 12, 13, 22 April, 7, 8, 17 June First date of each group to be held at The Learning Centre, Glenside Campus. Other dates to be held at different locations
Lyell McEwin Hospital	All new LMHS employees	Regular dates—for bookings contact 8282 0783
Modbury Hospital	All new MH employees	11, 12 Jan, 1, 2 February, 1, 2, March, 23, 23 March, 19, 20 April, 17, 18 May, 21, 22 June (all days 8.30am–5pm)
Royal Adelaide Hospital	All new RAH employees	Regular dates, contact Staff Development
The Queen Elizabeth Hospital	All new TQEH employees	Regular dates, contact Clinical Education

Nursing and midwifery

Nursing Grand Round	All nursing staff	21 January, 10 February, 10 March, 7 April, 6 May, 11 June (2.30pm–3.30pm)
Concepts of orthopaedic nursing	CNAHS RNs and ENs only	11, 18, 25 March (three day workshop 8.30am–4.30pm)
Annual skills		
Annual skills update	All nursing staff	28 Jan, 22 February, 16 March, 16 April, 11 May, 3 June (all days 8.30am–5pm)
Annual update day	Enrolled and registered nurses	To be advised
Life support		
Advanced life support	Registered nurses	May
Advanced life support	Modbury registered nurses only	19 January, 9 February, 9 March, 30 March, 13 April, 4 May, 8 June (8.30am–1pm)
Basic life support	All Mental Health nursing and allied health staff	9 or 24 February, 1 or 31 March, 19 or 29 April, 4 or 27 May, 9 or 22 June (am and pm sessions)

Nursing skills

Cardiac monitoring		
Cardiac monitoring	CNAHS ENs and RNs	17 February–12 May (Wednesday 3.30pm–5.30pm)
ECG interpretation and cardiac monitoring	Enrolled and registered nurses	April
Haemodynamic monitoring	CNAHS registered nurses	2 February–27 April (Tuesday 3pm–5pm)
Venepuncture and IV cannulation		
Peripheral intravenous cannulation	CNAHS ENs and RNs	Contact Clinical Education
Peripheral intravenous cannulation	LMHS RMs, RNs and ENs only	Bookings: 8282 0783
Peripheral venepuncture	RAH ENs and RNs only	Contact SDD
Peripheral venepuncture and IV cannulation	RAH registered nurses only	Contact SDD
Venepuncture	Mental Health enrolled and registered nurses	10 February or 11 May
Wound management		
Wound care program	Nurses / Midwives	29 April and 13 May
Wound management	CNAHS registered nurses	11, 18, 25 March
Wound management–basic	Enrolled and registered nurses	18 January or 10 May
Wound management–advanced	Staff experienced in wound management	12, 21, 28 April (three day workshop)
Fundamentals of wound management	Staff experienced in wound management	22 February and 1 March (two day workshop)

Leadership / professional development

Associate clinical service co-ordinator professional development day	Modbury ACSC	26 February and 14 May (8.30am–5pm)
Preceptorship program	CNAHS ENs and RNs	5, 19 March and 7, 21 May, all days (8.30am–5pm)
Preceptorship program	Enrolled nurses (year 2+) and registered nurses (year 2+)	17 and 24 February or 2 and 6 June
Preceptorship program	CNAHS ENs and RNs	18 and 25 February or 27 May and 3 June
Preceptorship program	CNAHS RMs, RNs and ENs	Bookings: 8282 0783
Preceptorship program	Registered Mental Health nurses	5 and 19 March or 11 and 25 June (two day workshop)
Preceptorship program–advanced	Registered nurses (year 4+)	5 May
Shift co-ordinator workshop	RAH registered nurses only	18 February or 8 April or 17 June (8.30am–5pm)

Clinical specialty programs

Advanced medical	Registered nurses	February 2010–February 2011
Advanced surgical	Registered nurses	February 2010–February 2011
Anaesthetic and recovery	Registered nurses	February 2010–February 2011
Coronary care	Registered nurses	February 2010–February 2011
Diabetes management	CNAHS RN	15, 22 February and 1 March
Emergency	Registered nurses	February 2010–February 2011
Hyperbaric nursing	CNAHS ENs and RNs	1, 9, 17, 25 February and 5 March plus two practical days (8am–5pm)
Intensive Care	Registered nurses	February 2010–February 2011
Peri-operative	Registered nurses	February 2010–February 2011
Renal		
Haemodialysis assessment workshop	Enrolled and registered nurses	Dates to be advised
Nephrology	Registered nurses	February 2010–February 2011
Peritoneal dialysis workshop	Enrolled and registered nurses	April–date to be advised
Renal course	Enrolled nurses	Dates to be advised
Stomal therapy		
Certificate in stomal therapy nursing–ostomy resource person (module 1)	CNAHS ENs and RNs	April to May–taking expressions of interest
Certificate in stomal therapy nursing–advanced (module 4)	CNAHS ENs and RNs	22–26 February (9am–5pm daily)

Mental Health specific programs

Action research introduction	Contact Mental Health Directorate	23 March (half day workshop)
Allied Health graduate program	Contact Mental Health Directorate	25 and 29 January, 10 February
Brief evidence based interventions in Mental Health	Mental Health EN, RN, Allied Health staff	1, 8 February or 21, 28 June (two day workshop)
Co-morbidity session	All Mental Health clinical staff	18 March
Discharge planning with challenging/complex clients	All Mental Health clinical staff	3 or 22 March
Metabolic training	For all new staff and CPCs who have not yet completed training	1 April
Motivational interviewing	All Mental Health clinical staff	10 May (pm sessions)
Relapse prevention	Mental Health ENs, RNs and Allied Health staff	2 February or 1 June
Using a solution focused approach in a Mental Health setting	All Mental Health clinical staff	18 May

Course	Available to	Dates
--------	--------------	-------

Clinical supervision		
Clinical supervision	All Mental Health clinicians interested in undertaking clinical supervision	16 and 17 March or 25 and 26 May (two day workshop) Enquiries Rachel Rowe: 8303 1351
Clinical supervision–advanced	For Mental Health staff who are involved in clinical supervision	25 February or 23 June (half day workshop)
Disability		
Disabilities–an introduction	All CNAHS Mental Health staff	29 March (1pm–3pm)
Disabilities and challenging behaviours	All CNAHS Mental Health staff	17 May (1pm–3pm)
Disabilities and communication	All CNAHS Mental Health staff	30 April (10am–12pm)
Disabilities and dual diagnosis	All CNAHS Mental Health staff	10 June (10am–12pm)
Legal and ethical		
Changes to legislation affecting nursing including Nurses and Midwifery Practice Act and Controlled Substances Act	Mental Health EN and RN	30 March or 8 June
Criminal Law Consolidation Act session	All Mental Health staff	15 March
Duty of care in service provision	All Mental Health staff involved in client care provision	11 February or 13 May
Freedom of information	All Mental Health staff	22 February
Legal issues	All Mental Health staff	Dates to be advised
Office of the Public Advocate, Guardianship Board and Mental Health Act	All Mental Health staff	Dates to be advised
Medication		
Medication management workshop	Mental Health ENs and RNs	26 February
Pharmacology (Mental Health)	All Mental Health staff	Dates to be advised
Professional development		
Practical skills for leaders program	Mental Health senior clinicians	19 February or 26 February or 23 April or 21 May or 18 June
Practice development half day workshop	Mental Health CPCs, CSCs or CNs with clinical portfolio only	23 February or 20 April
Safety and quality		
Clinical documentation	All Mental Health staff involved in clinical documentation	11 February or 13 May
Infection control	All Mental Health staff	7 or 19 May To be held at Williams Day Centre, Oakden Campus
Managing complaints incident reporting	All Mental Health staff	9 March
Policies and procedures session	All Mental Health staff	2 March
Quality systems session	CNAHS Mental Health staff	16 February or 28 April
Risk assessment / risk management	All Mental Health staff	3 May

General programs

Business administration Certificate IV	All CNAHS staff	Expressions of interest
Customer service, nationally accredited unit	All CNAHS staff	6, 13 July (8.30am–4.30pm)
Enhancing positive team culture	All CNAHS staff	9 April or 25 June (9am–12pm)
Medical terminology, nationally accredited unit	All CNAHS staff	8, 15, 22, 29 April and 6, 20 May (1pm–3.30pm)
Mortuary technicians program	Staff currently working in a mortuary environment	Expressions of interest
Presenting skills, nationally accredited unit, 'create electronic presentations'	All CNAHS staff	8 April (8.30am–4.30pm) and 22 April (1pm–4pm)
Respond effectively to difficult or challenging behaviour, nationally accredited unit	All CNAHS staff	25, 26 February or 22, 23 April or 24, 25 June
Take a minute, nationally accredited unit	All CNAHS staff	Taking minutes tutorial via CD. Contact SDD
Aggression training		
Prevention and management of aggression workshop (Mental Health)	Mental Health clinical staff who work in an inpatient unit or an Emergency Department	Contact Learning Centre for dates (two day workshop)
Prevention and management of aggression	RAH staff only	Contact SDD for dates
Prevention and management of aggression	All CNAHS staff	Various monthly dates. Contact Clinical Education
Child safe environment		
Child safe environment	All CNAHS staff	Bookings: 8282 0783
Child safe environment	All Mental Health staff	27 April
Cultural awareness		
Cultural awareness, nationally accredited unit, 'work effectively with culturally diverse clients and Aboriginal and Torres Strait Islander people'	All CNAHS staff	2, 8, 9, 16 June (four x half day sessions)
Information technology		
Basic IT	All CNAHS staff	Tutorial via CD. Contact SDD
Word–introduction	RAH staff only	18, 25 March (9am–1pm)
Word–beyond the basics, nationally accredited unit, 'design and produce business documents'	All CNAHS staff	19, 26 May (9am–1pm)
Word	All staff	Contact TQEH Library
Powerpoint–introduction	RAH staff only	10 March or 13 May (12.30pm–4.30pm)
Powerpoint–beyond the basics	RAH staff only	26 March or 3 June (12.30pm–4.30pm)
Powerpoint	All staff	Contact TQEH Library
Word, Powerpoint, Excel, Access and other programs available through an external provider. Note: Available to RAH staff only. Contact SDD for dates and cost		
HR skills		
Managing poor performance, discipline and termination	All CNAHS staff	11 March or 17 June (9.30am–11.30am)
Performance review and development	All CNAHS staff	17 March (9.30am–11.30am)
Recruitment and selection	All CNAHS staff	11 May (9.30am–11.30am)

Please note some programs may incur a cost

For further information please contact

Intranet: http://dev.health.sa.gov.au/cnahs_dev

Mental Health Directorate, Learning Centre: 8303 1326
 Lyell McEwin Hospital: 8282 0783
 Modbury Hospital, Lorraine Coward to confirm dates and times: 81612 2382
 Royal Adelaide Hospital Staff Development Department: 8222 5107
 The Queen Elizabeth Hospital: 8222 6746

